

RHODE ISLAND BUILDING OFFICIALS ASSOCIATION

PRESIDENT'S CONFERENCE REIMBURSEMENT & ATTENDANCE POLICY

The President of the Rhode Island Building Officials Association (RIBOA) shall have their expenses paid as noted below to attend the following annual conferences and seminars:

The Annual International Code Council (ICC) Code Conference and Hearings. The conference location varies annually. The President shall submit the Chapter Annual Report to ICC, which will entitle the President to a fully paid ICC Annual Conference registration.

The Annual New England Municipal Building Officials Association Conference seminar held annually in October in Amherst, Massachusetts.

The Annual Eastern States Building Officials Education Conference held annually, the location varies.

The following cost associated with attendance to the conferences by the President shall be paid for by RIBOA:

- Travel expenses to and from the event, which shall include airfare, bus and cab or other transportation cost to and from the airport to the conference hotel or location. Cab fare to other non-conference or seminar events are not reimbursable.
- Hotel accommodations only during the stay of the conference or seminar. Government rates or host rates shall be utilized.
- Conference or seminar registration fees associated with the conference or seminar attendance. Other separate excursions not related to the conference or seminar which are separate but offered by the event host shall not be covered or reimbursed. ICC Conference Registration shall be provided by ICC to the President of the Chapter provided the Annual Chapter Report is submitted. RIBOA shall not reimburse the President for this registration unless ICC policy regarding the complimentary registration changes.
- No alcoholic beverages shall be reimbursed.
- All reimbursements shall comply with the RIBOA member conference and seminar attendance reimbursement policy.
- The Executive Board shall set the allowance cap for expenses for each conference attended by the President.